

English Learner Advisory Committee (ELAC)



Q2 Meeting Minutes

I. Welcome-

(Meeting began at 6:00 pm, ML Dept. Instructor Yesenia Towers greeted and welcomed everyone. ML Dept. Instructor, Sandra Alcantar-Lopez, who is also the ELAC Secretary, reviewed the meeting's agenda. All information was shared throughout the evening in both English and Spanish. ML Dept. Instructor Cynthia Garcia-Doane shared about the importance of Parent and PCG comments and opinions being documented at each meeting, as required by law. Parents and PCGs were invited to use the CHAT feature in their computers to share their names, their student's name and give their responses to questions they would be asked throughout the night's presentation.)

II. ELAC?

(Ms. Sandra Alcantar Lopez reviewed the purpose of ELAC and the following information in section II.)

- a. **Election Results** *(New ELAC Officers were announced. They are: Parent Valerie Galdamez- Chair, Parent Christina Hernandez- Vice-Chair, ML Dept. Staff Sandra Alcantar Lopez- Secretary)*
- b. **Member Legal Responsibilities** *(Ms. Alcantar Lopez shared the ELAC Officer responsibilities.)*
- c. **Review of Multilingual Program** *(The following information was then shared by a variety of ML and School staff including various services, program monitoring and financial information that impact our ML Program and students.)*
- d. **Parent Question #1: What do you feel would help to increase parent participation at ELAC Meetings?** *(ML Paraprofessional Miguel Martinez asked parents the question then invited them to post their responses in CHAT.)*

III. Local Control and Accountability Plan (LCAP)

(Ms. Garcia-Doane reviewed why LCAP is important- a key document that articulates school priorities and goals, which is then supported and reflected in the school budget.)

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a. Mid-Year LCAP Report.

(Ms. Garcia-Doane shared the latest data on student tutoring, comparing last year to this year's LP1-4. The number of students being tutored has increased by 57%. Tutoring sessions increased by 180% and the numbers of hours tutored has increased by 104%.)

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b. Review Focus Goal.

(Ms. Garcia-Doane shared the school's 4 LCAP goals and stated that each meeting focuses on a different goal each meeting. This meeting would focus on Goal #2: Increase Student Attendance. ML Lead Paraprofessional Ms. Lisa Romero then shared what actions and services both the school and department do to support student attendance, work completion and success. Ms. Romero then invited the parents to share any thoughts they might have to increase student attendance.)

c. LREBG Grant and Action added to LCAP

(Ms. Towers shared the news of the school receiving an important Block Grant- the Learning Recovery Emergency Block Grant, from the State of CA. These funds were designed to help schools recover from impacts of the COVID-19 pandemic. The school is receiving \$178,860 to be used for our 3 charters- Paseo Grande (\$1,651.00), Mission Academy (\$164,188.00), & San Diego Mission Academy (\$13,021.00). In addition to the goals of the grant being shared, ideas for using the grant money was also discussed. Parents were encouraged to share their ideas for the money as well.)

d. Feedback.

(Mr. Martinez, invited parents to use CHAT to answer the question: What is one thing you think would help your child make more academic progress this year?)

IV. Comprehensive Support and Improvement Plan (CSI)

(Ms. Blair Jenkins, Elev8 Tutor Program Coordinator, shared information regarding the CSI Plan. Ms. Alcantar Lopez translated for her.)

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a. Overview

(Ms. Blair Jenkins shared why Elev8 has a CSI Plan and how it is related to our school's graduation rate. She shared the latest data comparing the graduation rates of the last 2 years. Whereas MA and SDMA had dramatic increases in their graduation rates in SY 23-24, there was unfortunately a drop last year, SY 24-25. Because the increase of SY 23-24 was so dramatic, even with last year's drop in graduations, the school is still okay and on track with its plan for improvement.)

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b. CSI Professional Learning Committee

V. Elev8 Student Learner Outcomes (G.R.I.T.)

(Ms. Romero shared ELEV8 Student Learner Outcomes that our school seeks to promote in ALL our students: GRIT- Growth Mindset, Resilience, Independence, & Transformation. Parents were then asked by Mr. Miguel Martinez "Which of these ideas do you think is the most important for your child? Why? And invited them to respond in CHAT.)

(ELAC Parent Workshops- Ms. Alcantar Lopez shared the feedback responses to a parent survey previously sent out regarding their preferences for ELAC Parent Workshops. 53.3% said they would like to attend a workshop. Most preferred time after 5:00 pm. 76.7% indicated they would like the workshops to be 30 min. long.)

VI. NWEA / CAASPP Testing

(Ms. Alcantar Lopez, shared information on the recently administered CAASPP test administered to ML students during LP5, (10/20/25 - 10/24/25) The next testing window will begin 3/23/26. Students and parents are encouraged to communicate with their student's Academic Advisor or Supervising Teacher to go over the details and scores of their test results.)

VII. Reclassification

(Ms. Romero shared what exactly "Reclassification" means and how a student becomes eligible to be reclassified from "English Learner" to "English Proficient."

VIII. Reclassification Celebration

(Ms. Romero shared a video of CONGRATULATIONS to all the students who met reclassification criteria so far this year and invited everyone to celebrate their success. Ms. Alcantar Lopez

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shared that a special gift from Barnes and Noble has been arranged and students were given the information they need to select a FREE book of their choice.

IX. Next Meeting Date:

(Ms. Angela LaForm, Elev8 Administrator shared important upcoming dates including the next ELAC Meeting date in Feb. 2026.)

a. February 25, 2025 @ 6:00 PM

X. Adjournment

(All attendees were thanked for participation by Ms. LaForm and Ms. Alcantar and the meeting was adjourned at 6:47 PM.)

Respectfully submitted: Cynthia Garcia-Doane, ML HQT Instructor

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